

MINUTES OF THE BOARD OF DIRECTORS' MEETING
HARBOUR RIDGE
TUESDAY, FEBRUARY 14, 2023
ZOOM CONFERENCE

CALL TO ORDER

There being a quorum, President Youn called to order the regularly scheduled meeting of the Board of Directors of Harbour Ridge at 6:30 p.m. and Management Executive Hieda was Recording Secretary.

ESTABLISH A QUORUM

A quorum was established.

Members Present: President – Mike Youn
 Vice President – Gary Okada
 Secretary - Bette Matthews
 Directors – Jason Barayuga and June Ann Lee

Members Absent: Treasurer - Thomas Maadie
 Director - Marc Nakasuji, Russell Hatada and Janet Dayoan,

Invited Guests: Kim Hieda, Management Executive, Hawaiiiana Management
 Tim Nishida, Site Management Consultant

APPROVAL OF MINUTES

January 10, 2023 Meeting Minutes – Secretary Matthews moved to approve the Minutes as submitted and VP Okada seconded. The motion was unanimously approved.

SPECIAL GUEST

Sue Savio from Insurance Associates discussed the insurance renewal and the increase in premiums and deductibles.

TREASURER'S REPORT

December 2022 Financial Statements – Deferred to next meeting pending review by Treasurer Maadie.

SITE MANAGER'S REPORT

SM Nishida submitted a report and provided a verbal re-cap. The report will be held on file at the Managing Agent's Office.

UNFINISHED BUSINESS

1. 2022-2023 Reserve Capital Improvements:
 - a. Fire Systems Pulls, Alarms, Strobes, Smoke Detector, Fire System Panel – ME Hieda informed Douglas Engineering – Nate Wilbur is waiting to hear from the bidders to see if prices are still the same.

2. #1518 and #1520 Request for Plumbing Reimbursement – Director Lee moved to ratify the Board's email approval to reimburse unit #1518 for plumbing the amount of \$528.80. VP Okada seconded. All votes were in favor with one abstained vote from Director Matthews. Motion passed.

NEW BUSINESS

1. 2023-2024 Insurance Renewal – Director Lee moved to approve the renewal with Insurance Associates and VP Okada seconded. The motion was unanimously approved.

DATE, TIME, AND PLACE OF NEXT MEETING

The next meeting will be held on March 14, 2023 at 6:30 p.m. via Zoom Conference.

ADJOURNMENT

There being no further business, President Mike Youn adjourned the regular meeting at 7:29 p.m. and entered into Executive Session.

RECONVENED

The Board adjourned from Executive Session at 7:30 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:31 p.m.

Submitted by:

Kimberly Hieda,
Recording Secretary

Approved on: April 11, 2023