

MINUTES OF THE BOARD OF DIRECTORS' MEETING  
HARBOUR RIDGE  
TUESDAY, November 15, 2022  
6:30 P.M., ZOOM CONFERENCE

**CALL TO ORDER**

There being a quorum, President Youn called to order the regularly scheduled meeting of the Board of Directors of Harbour Ridge at 6:31 p.m.

**ESTABLISH A QUORUM**

A quorum was established.

Members Present:                   President – Mike Youn  
  Vice President – Gary Okada  
  Secretary - Bette Matthews  
  Treasurer - Thomas Maadie  
  Directors – Russell Hatada and Jason Barayuga

Members Absent:                   Director - Marc Nakasuji, Janet Dayoan, and June Ann Lee

Invited Guests:                   Kim Hieda, Management Executive, Hawaiiana Management  
  Tim Nishida, Site Management Consultant

**OWNERS FORUM**

None

**APPROVAL OF MINUTES**

September 13, 2022 Meeting Minutes – Secretary Matthews moved to approve the Minutes as written and VP Okada seconded. The motion was unanimously approved.

October 11, 2022 Annual Meeting Minutes and October 11, 2022 Organizational Meeting Minutes – Secretary Matthews moved to approve the Minutes as written and VP Okada seconded. The motion was unanimously approved.

**TREASURER'S REPORT**

August 2022 and September 2022 Financial Statements –Treasurer Maadie moved to approve the August Financial Statements subject to Audit and defer September 2022 pending further review. Secretary Matthews seconded. The motion was unanimously approved.

**SITE MANAGER'S REPORT**

SM Nishida submitted a report and provided a verbal re-cap. The report will be held on file at the Managing Agent's Office.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. Insurance for Service/Comfort Animals and Liability Concerns – Insurance Agent Sue Savio informed that 99% of homeowner's insurance should cover this type of claim.
2. Covered 2<sup>nd</sup> Floor Parking Garage Coating – VP Okada moved to accept CPSC's proposal at a cost of \$98,510 and Secretary Matthews seconded. The motion was unanimously approved.
3. Vacuum Sweeper Replacement – Secretary Matthews moved to approve a replacement at a cost of \$3,766.8 and Treasurer Maadie seconded. The motion was unanimously approved.

**DATE, TIME, AND PLACE OF NEXT MEETING**

The December meeting was cancelled and the next meeting is scheduled for January 10, 2023. Meeting called to order at 6:30 p.m. via Zoom Conference.

**ADJOURNMENT**

There being no further business, President Mike Youn adjourned the regular meeting, and ushered us into Executive Session at 7:45 p.m.

**RECONVENED**

The Board adjourned from Executive Session at 7:57 p.m. and re-entered into Regular Session.

**ADJOURNMENT**

There being no further business President Youn adjourned the meeting at 8:03 p.m.

Submitted by:

Kimberly Hieda,  
Recording Secretary

Approved on: January 10, 2023