

MINUTES OF THE BOARD OF DIRECTORS' MEETING  
HARBOUR RIDGE  
TUESDAY, September 13, 2022  
6:30 P.M., ZOOM CONFERENCE

**CALL TO ORDER**

There being a quorum, President Youn called to order the regularly scheduled meeting of the Board of Directors of Harbour Ridge at 6:31 p.m.

**ESTABLISH A QUORUM**

A quorum was established.

Members Present:                   President – Mike Youn  
  Secretary - Bette Matthews  
  Treasurer - Thomas Maadie  
  Directors – Janet Dayoan, June Ann Lee, Gary Okada, and Russell Hatada

Members Absent:                   Director - Marc Nakasuji

Invited Guests:                   Kim Hieda, Management Executive, Hawaiiana Management  
  Tim Nishida, Site Management Consultant

**OWNERS FORUM**

#511 Brent Rea

**APPROVAL OF MINUTES**

August 9, 2022 Meeting Minutes – Secretary Matthews moved to approve the Minutes subject to corrections and Director Dayoan seconded. The motion was unanimously approved.

**TREASURER'S REPORT**

June 2022 and July 2022 Financial Statements –Treasurer Maadie moved to approve the Financial Statements subject to Audit and Secretary Matthews seconded. The motion was unanimously approved.

**SITE MANAGER'S REPORT**

SM Nishida submitted a report and provided a verbal re-cap. The report will be held on file at the Managing Agent's Office.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. #414 Reimbursement for Insurance Deductible – Director Lee moved to approve reimbursing the owner the \$500 deductible and Director Okada seconded. The motion was unanimously approved.
2. Revise Motion for Emergency Generator Proposal Increase – Secretary Matthews moved to ratify the Board's email approval to accept the revised amount from \$265,500 to \$273,400 and Director Lee seconded. The motion was unanimously approved.

**DATE, TIME, AND PLACE OF NEXT MEETING**

The next meeting is the Annual Meeting scheduled for October 11, 2022 called to order at 6:30 p.m. via Zoom Conference.

**ADJOURNMENT**

There being no further business, President Mike Youn adjourned the regular meeting, and ushered us into Executive Session at 6:55 p.m.

**RECONVENED**

The Board adjourned from Executive Session at 7:13 p.m. and re-entered into Regular Session.

**ADJOURNMENT**

There being no further business President Youn adjourned the meeting at 7:13 p.m.

Submitted by:

Kimberly Hieda,  
Recording Secretary

Approved on: November 15, 2022