

MINUTES OF THE BOARD OF DIRECTORS' MEETING
HARBOUR RIDGE
TUESDAY, July 12, 2022
6:30 P.M., ZOOM CONFERENCE

CALL TO ORDER

There being a quorum, President Singleton called to order the regularly scheduled meeting of the Board of Directors of Harbour Ridge at 6:30 p.m.

ESTABLISH A QUORUM

A quorum was established.

Members Present: President - Michael Singleton (resigned at 7:45 p.m. and left meeting)
 Vice President - Mike Youn (voted as President at 7:46 p.m.)
 Treasurer - Thomas Maadie
 Secretary - Bette Matthews
 Directors – Janet Dayoan, June Ann Lee, Gary Okada, Russell
 Hatada, and Marc Nakasuji

Invited Guests: Kim Hieda, Management Executive, Hawaiiana Management
 Tim Nishida, Site Management Consultant

OWNERS FORUM

#1518 Blayne Uto

APPROVAL OF MINUTES

June 14, 2022 Meeting Minutes – Secretary Matthews moved to approve the Minutes as submitted and VP Youn seconded. The motion was unanimously approved.

TREASURER'S REPORT

March 2022, April 2022, and May 2022 Financial Statements – Treasurer Maadie moved to approve the Financial Statements subject to Audit and Secretary Matthews seconded. The motion was unanimously approved.

SITE MANAGER'S REPORT

SM Nishida submitted a report and provided a verbal re-cap. The report will be held on file at the Managing Agent's Office.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. TKE Contract – Director Lee moved to terminate TKE's 5-year contract and obtain a 1-year and 2-year proposal. Marc Nakasuji seconded and the motion was unanimously approved.
2. #603 Plumbing Concerns – VP Yuen acknowledged the email and moved to deny owner's request to conduct a plumbing and AC inspection for the entire building and Director Nakasuji seconded. The motion was unanimously approved.

DATE, TIME, AND PLACE OF NEXT MEETING

The next Board meeting is scheduled for August 9, 2022 at 6:30 p.m. via Zoom Conference.

ADJOURNMENT

There being no further business, President Michael Singleton adjourned the regular meeting, and Mike Youn ushered us into Executive Session at 7:38 p.m.

RECONVENED

The Board adjourned from Executive Session at 7:44 p.m. and entered into Regular Session.

NEW BUSINESS (Reconvened)

3. President Michael Singleton's Resignation – Director Lee moved to accept Michael Singleton's written resignation at 7:39 p.m. and VP Youn seconded. The motion was unanimously approved.

4. Reorganization of the Board – Director Lee moved to appoint VP Youn to fill the President's position and leave the VP position vacant. Director Nakasuji seconded. All votes were in favor, and Mike Youn recused himself from the vote. The motion was unanimously approved.

ADJOURNMENT

There being no further business President Youn adjourned at 7:45 p.m. and Director Lee left the meeting. The Board re-entered into Executive Session.

RECONVENED

The Board adjourned from Executive Session at 7:49 p.m. and re-entered into Regular Session.

ADJOURNMENT

There being no further business President Youn adjourned the meeting at 7:49 p.m.

Submitted by:

Kimberly Hieda,
Recording Secretary

Approved on: August 9, 2022