

MINUTES OF THE BOARD OF DIRECTORS' MEETING
HARBOUR RIDGE
TUESDAY, June 14, 2022
6:30 P.M., ZOOM CONFERENCE

CALL TO ORDER

There being a quorum, President Singleton called to order the regularly scheduled meeting of the Board of Directors of Harbour Ridge at 6:30 p.m.

ESTABLISH A QUORUM

A quorum was established.

Members Present: President - Michael Singleton
 Vice President - Mike Youn
 Secretary - Bette Matthews
 Directors – Janet Dayoan, June Ann Lee, Gary Okada, and Russell Hatada

Members Excused: Treasurer - Thomas Maadie
 Director - Marc Nakasuji

Invited Guests: Kim Hieda, Management Executive, Hawaiiana Management
 Tim Nishida, Site Management Consultant

OWNERS FORUM

#1104 Rudy Guerrero

APPROVAL OF MINUTES

April 12, 2022 Meeting Minutes – Secretary Matthews moved to approve the Minutes subject to a correction and Director Okada seconded. The motion was unanimously approved.

May 10, 2022 No Quorum Meeting Minutes – The Board unanimously accepted the Minutes as written.

TREASURER'S REPORT

March 2022 and April 2022 Financial Statements – Deferred to next meeting pending Treasurer Maadie's review.

SITE MANAGER'S REPORT

SM Nishida submitted a report and provided a verbal re-cap. The report will be held on file at the Managing Agent's Office.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Budget Draft 2022-2023 – VP Youn moved to approve the 2022-2023 budget with a 4% increase and Director Lee seconded. The motion was unanimously approved.

2. T Wong CPA Audit Proposal – Director Lee moved to approve the 3-year contract option for years ending 2021-2022, 2022-2023, and 2023-2024 and Secretary Matthews seconded. The motion was unanimously approved.

DATE, TIME, AND PLACE OF NEXT MEETING

The next Budget/Board meeting is scheduled for July 12, 2022 at 6:30 p.m. via Zoom Conference.

ADJOURNMENT

There being no further business, President Michael Singleton adjourned the regular meeting at 8:14 p.m. and entered into Executive Session.

RECONVENED

The Board adjourned from Executive Session at 8:16 p.m. and entered into Regular session.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:16 p.m.

Submitted by:

Kimberly Hieda,
Recording Secretary

Approved on: July 12, 2022