

MINUTES OF THE BOARD OF DIRECTORS' MEETING
HARBOUR RIDGE
TUESDAY, April 12, 2022
6:30 P.M., ZOOM CONFERENCE

CALL TO ORDER

There being a quorum, President Singleton called the regularly scheduled meeting of the Board of Directors of Harbour Ridge at 6:31 p.m.

ESTABLISH A QUORUM

A quorum was established.

Members Present: President - Michael Singleton
Vice President - Mike Youn
Treasurer - Thomas Maadie
Secretary - Bette Matthews
Directors – June Ann Lee and Janet Dayoan

Members Excused: Directors - Gary Okada, Russell Hatada, and Marc Nakasuji

Invited Guests: Kim Hieda, Management Executive, Hawaiiiana Management
Tim Nishida, Site Management Consultant

OWNERS FORUM

None

APPROVAL OF MINUTES

March 8, 2022 Meeting Minutes – Secretary Matthews moved to approve the Minutes as written and Director Lee seconded. The motion was unanimously approved.

TREASURER'S REPORT

February 2022 Financial Statements – Treasurer Maadie moved to accept the Financial Statements subject to Audit and VP Youn seconded. The motion was unanimously approved.

SITE MANAGER'S REPORT

SM Nishida submitted a report and provided a verbal re-cap. The report will be held on file at the Managing Agent's Office.

UNFINISHED BUSINESS

- A. Parking Lot Deck Coating – VP Youn moved to accept the contractor's revised language of Section 2.3.1 Contract Time and the reduction from \$10M to \$5M aggregate coverage as approved by Insurance Agent Sue Savio. Director Lee seconded. The motion was unanimously approved.

NEW BUSINESS

1. Association's Original Website – Treasurer Maadie moved to use the new Frontsteps website and void the original website. Director Lee seconded. The motion was unanimously approved.
2. Collection's Attorney Rickel Law Increased Pricing – VP Youn moved to accept the price increase as submitted and Director Dayoan seconded. The motion was unanimously approved.
3. Zoom Meetings – Director Lee moved to continue holding Zoom board meetings indefinitely and VP Youn seconded. The motion was unanimously approved.

DATE, TIME, AND PLACE OF NEXT MEETING

The next Budget/Board meeting is scheduled for May 10, 2022 at 6:30 p.m. via Zoom Conference.

ADJOURNMENT

There being no further business, President Michael Singleton adjourned the regular meeting at 7:21 p.m. and entered into Executive Session.

RECONVENED

The Board adjourned from Executive Session at 7:27 p.m. and entered into Regular session.

ADJOURNMENT

There being no further business the meeting adjourned at 7:27 p.m.

Submitted by:

Kimberly Hieda,
Recording Secretary

Approved on: June 14, 2022